



Nova School of Dance Health and Safety Policy

Nova School of Dance takes their responsibility to ensure the safety of their pupils very seriously. Natasha Rose is the named person for teachers and parents to contact with Health and Safety concerns.

We are committed to guaranteeing all employees/volunteers are DBS checked and competent to do their tasks and to give adequate training.

In case of a fire emergency, all teachers have a clear understanding of their responsibilities and correct procedures to the relevant building. The School will undertake regular assessment of risks regarding the premises hired and any concerns will be raised with the providers. It is the school's responsibility to keep a fully equipped First Aid Box at all hired premises. In the case of an incident or accident, a corresponding report must be made.

All pupils must complete a Registration Form when joining the school with clear information regarding emergency contacts and any relevant medical history. A copy of emergency contact numbers will be kept on class registers. It is the parent's responsibility to notify the school of any changes to their emergency contact details. If required the school will contact the emergency services first, then the parent / guardian of the student(s) involved by the telephone number on the class registers.

Parents should understand that dance is as active as any sport, and whilst every effort is made to avoid them, injuries can happen. The school accepts no responsibility for injuries sustained via any means other than a teacher's negligence. Pupils will be supervised during class time only and parents / guardians must ensure the safety of their children in the waiting, changing and toilet areas. Parents must be responsible for ensuring your child's punctuality. Students may be refused entry if they are continuously late for class as they are missing out on warming up safely for class.

What's Expected from You

- Students or parents/guardians should inform the teacher of any special health considerations or existing injuries before participating in class.
- Dress code must always be observed, especially footwear for safe dance practice. Only indoor dance shoes to be worn in the studio to protect the floor and for health and safety.
- Pupils should not wear any jewellery that may pose a risk to themselves or others (stud earrings, and jewellery worn for religious or cultural reasons are acceptable). Their hair depending on dance genre, should always be up and out of their face.
- No food (or chewing gum) is allowed in the studio. We encourage bringing Water, but it is permitted in capped bottles only.
- No child will be allowed to leave the studio with anyone other than a parent unless confirmed with the teacher prior to class either verbally or via email.